



Admissions Policy 2019/20

1 ADMISSIONS

- 1.1 Children will be admitted to the School without reference to academic ability or aptitude on an 'equal preference' basis.
- 1.2 Admission to The Westgate School will be coordinated through the Slough Coordinated Administration Scheme and its timetable. Applications must be submitted using the Common Application Form (CAF). Copies of the form are available from the Admissions and Access Team at Slough Borough Council or online at www.slough.gov.uk/admissions. Full details are contained in 'A Parent's Guide to Transferring to a Slough Secondary School'

2 OVERSUBSCRIPTION CRITERIA

- 2.1 In the event of the School being oversubscribed, children will be admitted in the following order of priority:
 - 2.1.1 Children with a Statement of Special Educational Needs;
 - 2.1.2 Child Looked After and Previously Child Looked After;
 - 2.1.3 Children living in the school's catchment area*
 - 2.1.4 Children living outside the school's catchment area*

3. *Tie Breaker

If any individual criterion is oversubscribed priority will be given to those children who live nearest the school. This will be based on a straight line from the front door of the child's home address to the main entrance of the school using the Local Authorities computerised measuring system. If the same distance applies medical, social or special educational needs will be taken into consideration.

Notes:

- i. The child's place of residence is taken to be the parental home.
- ii. The catchment area is as outlined on the attached map.

4. Application outside of the normal intake timetable

- 4.1 Applications for admission into year groups outside of the normal intake timetable (i.e. for children moving into the designated area or wishing to transfer from another school) shall be allowed unless the year group into which admission is sought exceeds the size dictated by the net capacity of the School. The planned admission number for each year group in 2019/20 is 180 with the exception of Year 7 and 8, which will be 240.

5. Sixth Form

- 5.1 The maximum number of places in the sixth form is 135. Of this number, ten places will be reserved for students entering the School for the first time at 16+.

6. Appeals against non-admission

- 6.1 Arrangements will be made for appeals against non-admissions which will be independent of the School. Appeals shall be heard in accordance with the Schools Admission Appeals Code of Practice. The school exercises its right not to consider further appeals for the same child within the same academic year.
- 6.2 Appeals will only be heard from parents who have first sought admission, and been refused.
- 6.3 Casual Admissions or transfer of school appeals will only be heard from parents who have first sought admission, using the LA Casual Admissions/Transfer of Schools form, and been refused.
- 6.4 The School will agree any changes to its admission with the Secretary of State for Education. Details of admission and appeals arrangements will be published each year.